

No Shiksha Sml (5-1)IT  
O/o Dy. Director Higher Education,  
District Shimla, Shimla-171001

To  
Dated Shimla-1 the  
The All Principals,  
GSSS .....District Shimla



Subject: - Regarding various information as desired by higher authorities.

Memo,

As per directions received from Higher authorities you are directed to supply following information urgently. Information may be supplied only on prescribed format attached herewith.

1. Name and latest Contact No. of Head of the institution along with Email Id of School and whats app No. of Principal and Land Line Number, if any, on Annexure I
2. Name and designation of Ministerial Staff along with phone no. Annexure II.
3. Name and Phone no. of Senior most Lecturer/PGT Annexure III.
4. Name Phone No. & Email.ID of NSS Program Officers (Both male & Female) Annexure IV.
5. Establishment of PGT (IP) and NIELET teachers posted in School on Performa attached as Annexure I & II

*Sharma*  
Dy. Director Higher Education  
District Shimla, Shimla-171001

Endst.No. Even Dated  
Copy for information to

1. The Director of Higher Education Himachal Pradesh Shimla-1

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Dy. Director Higher Education  
District Shimla, Shimla-171001

Annexure -I

Name & Designation of head of institution	Contact No.	Mobile Number	Email ID of School	Watts app No. of Principal	Land Line Number

**Annexure - II**

Name of Ministerial Staff	Designation	Whats app No.

**Annexure-III.**

Name of Senior most Lecturer/PGT	Whats app No.

**Annexure-IV.**

Name of Male Program Officer	Whats app No.	Name of Female PO	Whats app No.

**Annexure - V**

Name of Niolet Teacher	Date of Joining in Education Department	Educational Professional Qualification	D.O.B	Date of Joining in Present Institution	Sr Fac/JF/Junior APP

**Annexure - V**

Name of PGT IP	PMIS No.	Fathers Name	D.O.B	D.O.A	Category	Qualification	Permanent Address	Last Three Stations along with date

*Sharma*  
 Dy. Director Higher Education  
 District Shimla, Shimla-171001