

No.Shiksha-Shimla(1-5)B(2)-11/2017-SMC-
o/o the Deputy Director Higher Education
Shimla District Shimla-171001
Tel.Fax.No. 0177-2804710 e.mail: ddheshimla@rediffmail.com
Dated: Shimla-171001 July, 2017

To

The Principal
GSSS (As per list attached)
Distt. Shimla

Subject:- Regarding release of GIA to SMC Teachers for the financial
year 2017-18.

Memo,

It is intimated that the GIA to SMC Teachers for the financial year 2017-18 in respect of your school has been ordered to be credited on 21/07/2017 through RTGS in your office bank account number(List attached), as per demand received from you. Please make the disbursement of the amount to the concerned teacher(s).

It shall be your responsibility to ensure that only due and admissible GIA is released to the employee(s) concerned and that no excess/undue payment is made. The excess amount, if any, be remitted to this office through Bank Draft drawn in favour of Dy. Director Higher Education Shimla. APR/UC for the disbursed amount be submitted to this office within a week positively.

Encls: As Above


Deputy Director of Higher Education,
District Shimla, US Club Shimla-1

Endst. No. even Dated: Shimla-1

Copy to:-

1. Guard file.


Deputy Director of Higher Education,
District Shimla, US Club Shimla-1

