

No Shiksha Sml (5-2)-SH
O/o Dy. Director Higher Education District, Shimla

Dated Shimla-1 the 19th April, 2018-44994-45404

To

All the Principal/ Headmaster
GSSS / GHS District Shimla


Subject:- The Sexual Harassment of Women at Workplace (Prevention,
Prohibition and Redressal) Act, 2013.

Memo,

This is with reference to letter No –EDN-HE (21)A(3)20/2014-SH-Vol-I
Dated April 2018, received from Director of Higher Education Himachal Pradesh on subject
cited above.

In this regard it is informed that Ministry of Women & Child
Development, Government of India has developed a Handbook on Sexual Harassment of
women at workplace (Prevention, Prohibition and Redressal) Act, 2013 to ensure that every
citizen of India are aware of their rights and obligations in terms of creating safe environment
for women. The handbook can be viewed / downloaded from the website: www.wed.nic.in
([www.hbcse.tifr.res.in/](http://www.hbcse.tifr.res.in/handbook-on-sexual-harassment-of-women-at-) handbook-on sexual –harassment-of-women-at-).

**Therefore you are directed to view /download the Handbook on
Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act,
2013 and aware every individual under your control of their rights and obligations in terms
of creating safe environment for women** and further directed to constitute sexual
Harassment committee for the year 2018-19 and send the names of the head of the Sexual
Harassment committee along with the telephone no to this office within 7 days on prescribed
format.


Deputy Director of Higher Education,
District Shimla, US Club Shimla-I

Endst. No Even Dated Shimla-1 the April, 2018

Copy for information

1. The Director of Higher Education Himachal Pradesh Shimla-1
2. Guard file.


Deputy Director of Higher Education,
District Shimla, US Club Shimla-I

PROFORMA-I

Session-2017-18

Deputy Director Higher Education, Distt-Shimla

Name of the Deptt.	Whether the Deptt. Has formulated complaints committee at Distt. Level/Institution level/College Level.	If yes No. of Complaints Committees in the Deptt. At District level/Institution level/college Level	Total Complaints received including the name and address of the complainant	No. of complaints decided(giving specific details of the findings is whether charges found true or false	Complaints disposed off within sixty days	Total complaints disposed off during the year but not within sixty days	Total No. of Complaints pending .

No. of awareness Campaign held during 2017-2018(Regarding awareness & safety of Women):

2018-2019

S.No	Name of Chairperson and Members along with Designation	Mobile No. of Chairperson and Members	Correspondence Address
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Deputy Director of Higher Education,
District Shimla, US Club Shimla-I

