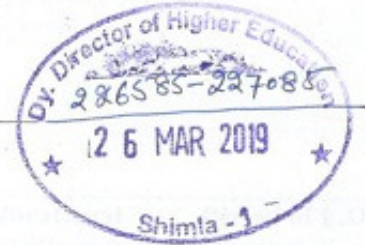


No. Shiksha-Shimla (1-4) B-13/2013-PTWCs as Daily Paid-  
O/o the Deputy Director Higher Education  
Shimla, District-Shimla, HP, 171001

Dated: Shimla-171001



To


1. The Deputy Director Elementary Education, Shimla, Distt. Shimla-04.
2. All the Principals, Govt. Degree Colleges in Distt. Shimla.
3. The Group Commander, NCC Group H/Q Shimla.
4. All the Commanding Officers, NCC Coy. In Distt. Shimla.
5. All the Principals of Govt. Sen. Sec. Schools in Distt. Shimla.
6. All the Headmasters of Govt. High Schools in Distt. Shimla.
7. Incharge, State Library Shimla-01.
8. Incharge, Distt. Library Theog, Distt. Shimla.
9. Incharge, Tehsil Library Kotkhai, Distt. Shimla.

**Subject: - Conversion of PTWCs to Daily Wager employee.**

Memo,

Your attention is invited on the above cited subject. In this context, you are directed to provide the following documents of such PTWCs who shall complete eight years of continuous service as on 31.03.2019 along with their service particulars on Appendix-A, immediately to proceed further in the matter: -

1. Copy of Appointment Order
2. Copy of joining report
3. Work & Conduct certificate
4. Certificate of educational qualification
5. Date of Birth certificate.
6. Certificate of continuous service.

  
**Dy. Director of Higher Education**  
Shimla, District-Shimla, HP

**“Annexure-A”**

<b>Sr. No.</b>	<b>Name of Part Time Water Carrier/Sweeper</b>	<b>D.O.B.</b>	<b>D.O.J.</b>	<b>Category</b>	<b>Educational Qualification</b>	<b>Period of E.O.L. availed, if any</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>

Note:- If EOL availed in medical grounds, medical certificate be attached.

**Principal/Headmaster**

**Countersigned by**

Deputy Director of Higher/Elementary Education  
Shimla, District-Shimla (With Seal)

