



Shiksha Shimla (5-2) PMIS 3/2015  
O/o Dy. Director Higher Education  
District Shimla H.P. U.S. Club Shimla-171001  
Web Site: - ddheshimla.com, e-mail:- ddheshimla@rediffmail.com  
Dated Shimla the March, 2017

To  
All the Principal/ Headmaster,  
GSSS/GHS  
Distt. Shimla HP

Subject:- Regarding Completion of PMIS.

Memo,

In Continuation to this office letters Even No. Dated 26.11.2015, 15.12.2015, 4.01.2016, 5.2.2016, 5.3.2016, 23.5.2016, 23.7.2016, 23.9.2016, 4.10.2016, 2.11.2016, 5.12.2016 & 20.01.2017 on the subject cited above, vide which you were directed to complete the PMIS data on or before 30 Oct. 2016 but you have not send the status of PMIS updation till date. The requisite information regarding updation and verification of service Books (PMIS) is still awaited from your school till date despite number of reminders.

On the subject cited above you are informed that the review meeting regarding completion of PMIS held on dated 22-09-2016, 6-10-2016, 26.11.2016 & 8.2.2017 under the chairmanship of Worthy Director of Higher Education, H.P Shimla-01. In the meeting Chairman has taken serious view regarding non completion of PMIS and directed to complete the PMIS data on or before 28<sup>th</sup> Feb 2017. But you have not completed the status of your school till date. The department is facing on line transfer of employees.

In this regard, the worthy Director of Higher Education and undersigned has observed that the up-dation /verification of eService Books in PMIS is still pending. There is gap between PMIS code initiated and verified eService books. Moreover, the PMIS data entry/ verification status of staff in the concerned school is not being maintained as per the establishment/ sanctioned post of the school. **Especially transfer, relieving & joining entries are not updated in PMIS, resulting which a gap is being observed between manual service book & eService book (PMIS).** Therefore you are once again directed to transfer the employees from your establishment those who are showing online in your establishment transfer them within Three days. This negligent behavior regarding PMIS data updation is adversely affecting the goal to achieve 100% updation/verification of PMIS data in r/o staff of GSSS /GHS & complex schools under your control. If your are facing internet problems you are hereby directed to go nearby school regarding up-dation /verification of eService Books

The status of only ID Generated and not Verified must be Zero. Status of school wise list is attached. If any employee has double PMIS write this office which PMIS is to delete.

Hence, you are once again directed through this last reminder to get the PMIS data updated & verified as per school establishment by 30<sup>th</sup> March 2017 and submit the status of PMIS updation as per proforma given below before 30.03.2017 through e-mail or personally along with a completion certificate of PMIS updation in your establishment along with complex school

positively, failing which the list of defaulters Principal/Headmaster will be submitted to Higher authorities for further necessary action.

Sr.No.	Name of School with complex	Name of sanctioned post with sub. wise	Filled	Vacant	Name of employee with PMIS NO.	Name of designation	Remark if employee has double PMIS No. To Delete Wright Number
1	2	3	4	5	6	7	8

Personally treat it as Most Urgent.

IF YOUR ARE FACING ANY PROBLEMS REGARDING PMIS CONTECT THIS MOBILE NO.  
9418155289

*-sd-*  
Dy. Director Higher Education,  
Shimla H.P. U.S. Club Shimla-01

Endst. No. Even dated: Shimla-171001 the

Copy to:-

1 The Director of Higher Education Himachal Pradesh, Shimla-01 for information please.

2 Nodal Officer IT (Internal) with the request to up lode this letter in the office website.

3 Guard file.

  
Dy. Director Higher Education,  
Shimla H.P. U.S. Club Shimla-01