

Charge Relinquishment

A copy of letter No. Per (A) B(3)-16/88-Vol. III dated 18.04.2017 Issued from Government of Himachal Pradesh Personnel Department which is addressed to all the Administrative Secretaries to the Government of Himachal Pradesh and All the Heads of Department in Himachal Pradesh :-

Subject: - Regarding forwarded the Charge relinquishment and joining on the TR-1 .

Memo

I am directed to refer the subject cited above and to say that it has been observed that the charge relinquishment as well as charge assumption reports are being forwarded on a simple letter which should be avoided. Such reports should invariably be submitted by the concerned officer on the prescribed TR-1 form. In this context, it is also requested that these reports on TR-1 form may be forwarded to all concerned as the same are required to be placed on record by them for further reference.

Sd/-

(Amarjeet Singh)


Special Secretary (Personal) to the
Government of Himachal Pradesh,
Phone No. 0177-2621798



Endorsement No. Shiksha - Shimla (1-5) B- Misc./2017

Copy for information and necessary action to :-

1. All the Principal /Headmaster GSSS/GHS of District Shimla for strict Compliance of above directions and send the charge relinquishment as well as charge assumption reports on TR-1 form . IT cell
2. Guard File. IT cell,


Dy. Director Higher Education
District Shimla, Shimla-1