

No. -Shiksha -Shimla [1-4] ACR Lect. /2016-17
O/o The Dy. Director of higher Education
Shimla Distt Shimla 171001
Tel/ Fax No 01772804710 e-mail .ddheshimla@rediffmail.com

Dated Shimla—171001

To

All the Principals / Headmasters /
Of GSSS / GHS of Distt. Shimla

Sub:

Submission of ACR's .

Memo

With reference to this No. EDN-(H)[] 23]1-6/98 GenDated 7-2-2018 on the
Subjected cited above .

It is matter of great regret that despite repeated instructions the annual confidential report of school Principal/ Headmaster/ Lect./ Ministerial Staff working under your control are not being initiated strictly in accordance with the time schedule prescribed by the Government i.e. 30th of September and Ministerial Staff 30th April . On scrutiny of the ACR's record it is revealed that the ACR's for the year 2016-17 in r/o of school Principal/ Headmaster/ Lect./ Ministerial Staff as per all the ACR's dossiers maintained by this Directorate are still awaited. It is further brought to your notice that Govt. has decided that case of promotion and other financial benefits will not be considered without ACR's

You are, therefore, directed to send the ACR's through special messenger to this office before 15^h of Feb.2018 after proper scrutiny of ACR's i.e. School result of Board classes be verified from the H.P. Board of School education Result march 2018. No ACR's will be accepted by this office r after due Date "This may be given top priority" .Any kind of delay School Principal/Headmaster will be held responsible .

Dy. Director Higher Education

Shimla, Distt. Shimla -1

Copy forward for necessary action to:-

1. Director Of Higher Education Shimla -1
2. All the Principals / Headmaster's of GSSS / GHS of Distt. Shimla

Dy. Director Higher Education

Shimla, Distt. Shimla -1

