

MOST URGENT

Shiksha Shimla (5-2) PMIS 3/2015
O/o Dy. Director Higher Education
District Shimla H.P. U.S. Club Shimla-171001
Web Site: - ddheshimla.com,
E-mail:- ddheshimla@rediffmail.com
Dated Shimla the

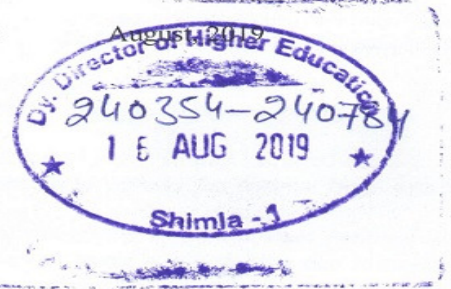
To

All the Principal/ Headmaster /BEEO,
GSSS/GHS and BEEO
Distt. Shimla HP

Subject: -

Regarding updating of PMIS.

Memo,



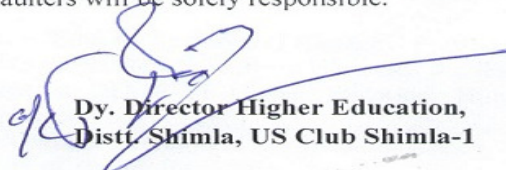
This is with reference to the Director of Higher Education Himachal Pradesh, Shimla-01 office letter No. EDN-HE (14)1-2019-DDHE dated: 13th August 2019 on the subject cited above. Vide which it has come to notice meeting held under Chairmanship of Principal Secretary (Education) to the Govt. of Himachal Pradesh on 8.8.2019 regarding Govt. online transfer portal.

It is inform you that the Govt. Himachal Pradesh has initiated the process of transfer portal and in this regard the Chairman has directed to update the service book entries on the Manav Sampda(PMIS) portal.

The department has earlier issued many directions to update/complete the service books/record of officer/officials on PMIS portal. However there is gap between initiation and verification of service books and online entries in service books of the staff working at school/ institution level are also pending. Moreover data entry/verification of employees are not as per establishment of concerned school. It is adversely affects the process of online transfers. Hence, all the heads of the schools are directed to check the proper updation of PMIS and ensure 100% updation of PMIS record of each and every officer/ incumbent of concerned schools/offices. The concerned officers/officials working in various institutions of Education department may also direct to check their service record weather it is updated/verified or not, so that directions issued by the Govt. of Himachal Pradesh for online transfer portal could be implemented.

In this regard you are directed to adhere to the instructions in letter and spirit. Any lapse in the matter will be viewed seriously and defaulters will be solely responsible.

Status of school wise is attached.


**Dy. Director Higher Education,
Distt. Shimla, US Club Shimla-1**

Endst. No. Even dated: Shimla-171001 the

Copy to:-

- 1 The Director of Higher Education Himachal Pradesh, Shimla-01 for information pleases.
- 2 DA Internal complete the service books online as direction given above.
- 3 DA Principal updates the service books online.

- 4 DA Headmaster updates the service books online.
- 5 Nodal Officer IT (Internal) with the request to up lode this letter in the office website.
- 6 Guard file.



**Dy. Director Higher Education,
Distt. Shimla, US Club Shimla-1**

