



Office of The Deputy Director Higher Education, District Shimla, Shimla-1  
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No. Shiksha-Shimla-5-8 (Miscellaneous/2016-  
Dated: 16-11-2017

To,

The All Principals/Headmasters,  
GSSS/GHS/Pvt. Schools,  
District Shimla, HP

Sub: **Important: Implementation of National Disaster Management Guidelines-( School Safety Policy-2016)-Regarding.**

Memo,

In compliance to the Director of Higher Education office letter No. EDN-H(21)B(15)10/2017-Disaster Management-Vol-. Dated 30-10-2017, on the subject cited as above.

In this context, please also refer to this office earlier letter No. Even dated 22-09-2017 and you are once again directed to implement the **National Disaster Management Guidelines- (School Safety Policy-2016)** (copy enclosed) in letter & spirit, the Guidelines can also be downloaded from NDMA website and being uploaded on this office website: [www.ddheshimla.com](http://www.ddheshimla.com), already sent to your school Email IDs with this office and uploaded on whats app Group: **DDHE-Shimla Networking**. Any laxity in the matter will be viewed seriously and action as warranted under Rules will be initiated against the defaulters.


*This may be given Personal attention and Top Priority being a Hon'ble Supreme court matter.*

Encls: 1. National Disaster Management Guidelines- School Safety Policy-2016

  
Deputy Director of Higher Education,  
District Shimla, US Club, Shimla-1.

Endorsement No. Even, Dated: Shimla, the, \_\_\_\_\_  
Copy to the following for information & necessary action:-

1. The Director of Higher Education ,HP, Shimla -1, for information, please
2. The Nodal officer IT of this office with the directions to upload this letter along with guidelines- School Safety Policy-2016 on office website..

  
Deputy Director of Higher Education,  
District Shimla, US Club, Shimla-1.

6. The copy of the said Guidelines is being enclosed again with this communication. Section 5 of the said Guidelines titled as 'Action Points for Stakeholders' details the institutional and operational roadmap for implementation of the Guidelines as well as mentions the specific set of actions to be taken right from the National Level to Local Level (up-to school level) to strengthen school safety measures.

7. The Hon'ble Supreme Court of India is also pleased to direct time-bound implementation of the said guidelines. The State Governments/UTs are directed to prepare a State/UT specific action plan along with timeframe for implementation of the guidelines and submit the same within one month of receipt of this letter to Department of School Education & Literacy, MHRD and NDMA.

8. As per the provisions contained in the Act which provides for a three-tier system viz. National Disaster Management Authority, the State Disaster Management Authority and District Disaster Management Authority, the effective implementation of the policy is possible only if the compliance with the said policy is ensured at the level of District Disaster Management Authority as contemplated under Section 25 of the Act. The District Authority consists of the Collector or District Magistrate or Deputy Commissioner, as the case may be, as its Chairperson and includes elected representatives and Superintendent of Police, Chief Medical Officer etc. as its members. It shall be the duty of the District Disaster Management Authority constituted under Section 25 of the Act to ensure compliance with the National Disaster Management Guidelines on School Safety Policy, 2016 and to monitor such compliance.

9. It is observed that the Central Board of Secondary Education Schools [CBSE], Kendriya Vidyalaya Sangathan Schools [KVS], Sarva Shiksha Abhiyan [SSA] do not fall within the jurisdiction of the State Administration or District Education Officer of each district in a State. For the purpose of administration of these schools, the Central Government can directly monitor them. However, so far as the implementation of National Disaster Management Guidelines [School Safety Policy] 2016 is concerned, it is imperative that a nodal officer is earmarked who can ensure adherence and compliance to the said policy by all above referred schools and who is functioning at local district level.

10. It is, therefore, requested that the Department of School Education & Literacy, MHRD issues necessary instructions to the schools as well as to the Chief Secretaries of each State directing that the district education officer working under the State Administration would be the Nodal Officer for ensuring adherence and compliance of the aforesaid guidelines even for Central Board of Secondary Education Schools [CBSE], Kendriya Vidyalaya Sangathan Schools [KVS], Sarva Shiksha Abhiyan [SSA] within his jurisdiction.

11. Considering the devastating result in the event of non discharge of Statutory functions for prevention of such disasters, it is necessary that the National Disaster Management Authority and the State Government identifies a responsible officer in each District in the country to function as a Nodal Officer to ensure strict, mandatory and scrupulous compliance with the Statutory guidelines referred above so as to ensure that in the event of failure or negligence of such Nodal Officer, responsibility can be fixed.

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12. Under the circumstances, it is directed that the District Education Officer of each District shall be declared to be a "Nodal officer" with responsibility, liability and obligation as well as powers and functions to ensure strict compliance with the National Disaster Management Guidelines (School Safety Policy), 2016 within the District of his jurisdiction.

The District Disaster Management Authority as constituted under Section 25 of the Act shall periodically monitor his functioning and ensure that the District Education Officer as a Nodal Officer discharges his duty for strict adherence and compliance with the directives / guidelines contained in the said Policy of 2016. The Chief Secretary of each State will satisfy himself about the due discharge of functions by the District Disaster Management Authority as well as District Education Officer as a Nodal Officer and would send a report containing compilation of quarterly reports received by him from the District level authorities / nodal officer to the Department of School Education & Literacy, Ministry of HRD as well as NDMA.

13. The Department of School Education & Literacy, Ministry of HRD and NDMA will jointly monitor the implementation of the said guidelines at the national level through periodical meetings for each State and periodical reviews. The joint monitoring of the implementation of such safety guidelines shall be done by Joint Committee consisting of representations of both Department of School Education & Literacy, Ministry of HRD and NDMA to be constituted by NDMA.

With regards

Yours sincerely,

(R. K Jain)

Shri. V. C. Pharka  
Chief Secretary  
Govt. of Himachal Pradesh  
Secretariat Room No. E, 201B,  
Shimla- 171002

Copy to:

1. Shri. Anil Swarup, Secretary, Department of School Education & Literacy, Ministry of Human Resource Development (MHRD), GOI, 124-C, Shastri Bhawan, New Delhi -110001
2. Dr. A. J. V. Prasad, Addl. Chief Secretary, Dept. of School Education, Govt. of Himachal Pradesh, Education Secretariat, Shimla-171002

(R. K Jain)