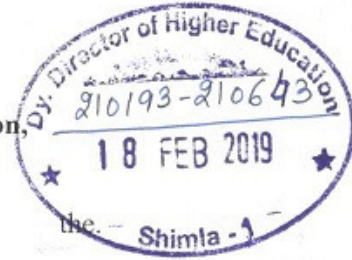


No.Shiksha-Shimla(1-4)B-11/2014-
O/O the Dy. Director Higher Education,
Shimla, Distt. Shimla. H.P.



Dated-Shimla-171001,

To

1. All the Principals, Govt. Degree Colleges in Distt. Shimla.
2. All the Principals of Govt. Sen. Sec. Schools in Distt. Shimla.
3. All the Headmasters of Govt. High Schools in Distt. Shimla.

Subject:-

Regarding particulars of Lab Attendants for maintaining seniority list.

Memo,

It is to inform you that this office is going to prepare the seniority list of Lab Attendants. Hence, you are requested to supply the particulars of Lab Attendants working in your institution on the prescribed proforma given below within **Three days** to this office positively. **You are also directed to enclose all relevant documents of the officials i.e. date of birth certificate/ proof of joining / caste certificate etc.**

THIS NEEDS YOUR PERSONAL ATTENTION

PROFORMA

Sr.No	Name of Lab Attendant	Present place of posting	D.O.B	Mode of appointment Direct/ Promotee	D.O. Joining as Lab Attendant	Category (Enclose Attested Photocopy if applicable)	Educational Qualification.

Sherma 18/2/19
(Dy. Director Higher Education)
Shimla, Distt. Shimla-01.